

**SKY RANCH METROPOLITAN DISTRICT NO. 5
("DISTRICT")**

370 Interlocken Boulevard, Suite 500
Broomfield, Colorado 80021

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<https://SkyRanch.colorado.gov>

NOTICE OF REGULAR MEETING AND AGENDA

DATE: November 10, 2023

TIME: 8:30 a.m.

LOCATION: Pure Cycle Corporation
34501 E. Quincy Avenue
Building 65, Suite A
Watkins, CO 80137

AT LEAST ONE INDIVIDUAL, INCLUDING CERTAIN BOARD MEMBERS AND CONSULTANTS OF THE CAB WILL BE PHYSICALLY PRESENT AND WILL ATTEND THIS MEETING IN PERSON AT THE ABOVE-REFERENCED LOCATION. HOWEVER, CERTAIN OTHER BOARD MEMBERS AND CONSULTANTS OF THE CAB MAY ATTEND THIS MEETING VIA TELECONFERENCE, OR WEB-ENABLED VIDEO CONFERENCE. MEMBERS OF THE PUBLIC WHO WISH TO ATTEND THIS MEETING MAY CHOOSE TO ATTEND VIA TELECONFERENCE OR WEB-ENABLED VIDEO CONFERENCE USING THE INFORMATION BELOW.

ACCESS: You can attend the meeting in any of the following ways:

1. To attend via Microsoft Teams video-conference use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjA0NDUwMWUtZTY0Zi00NGMxLWI1MTctY2UzNjEzODBlMWMz%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e78628f-89cd-4e97-af6c-60df84b55ffe%22%7d

2. To attend via telephone, dial **720-547-5281** and enter the following additional information:

Phone Conference ID: **258 008 705#**

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Mark Harding	President	May 2027
Scott Lehman	Secretary	May 2027
Joe Knopinski	Assistant Secretary	May 2025
Dirk Lashnits	Assistant Secretary	May 2025
Vacancy		May 2027

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Confirm quorum, location of the meeting and posting of meeting notices. Approve Agenda.
- C. Acknowledge resignation of Kevin McNeill from the Board of Directors, effective July 20, 2023.
- D. Discuss Board Vacancy; Consider appointment of an eligible elector to the Board of Directors (Notice of Vacancy published October 26, 2023).
- E. Discuss and consider appointment of officers:

Office:

Director:

- President
- Treasurer
- Secretary
- Assistant Secretary
- Assistant Secretary

- F. Consider appointing District No. 5 Board member to the Board of Directors for the Sky Ranch Community Authority Board. Consider adoption of Resolution regarding same, if necessary.
- G. Discuss business to be conducted in 2024 and location (virtual and/or physical) of meetings. Schedule regular Board meetings and consider adoption of Resolution Establishing Regular Meeting Dates, time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- H. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2024 (Transparency Notice).

- I. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2024 (Annual Map Filing).
- J. Discuss and consider approval of 2024 insurance renewal (enclosure). Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and TCW Risk Management and authorize membership in the Special District Association.
 - 1. Discuss Workers' Compensation Insurance Coverage for Uncompensated Members of the Board of Directors.
 - 2. Discuss Cyber Security and Increased Crime Coverage.
 - 3. Establish Insurance Committee to make final determinations regarding insurance, if necessary.

II. CONSENT AGENDA

- A. Consider approval of the Minutes from the June 9, 2023 Special Meeting (enclosure).

III. PUBLIC COMMENT

- A. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

IV. FINANCIAL MATTERS

- A. Conduct Public Hearing to consider amendment of the 2023 Budget. Consider adoption of Resolution to Amend the 2023 Budget, if appropriate.
- B. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure).
- C. Discuss and consider adoption of Resolution Authorizing Imposition of the Regional Improvements Mill Levy in Accordance with the Service Plan (enclosure).
- D. Discuss statutory requirement for an audit or an application for exemption from audit, as applicable. Consider authorizing District Accountant to prepare and file the Application for Exemption from 2023 Audit.

- E. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and Statement(s) of Work for 2024 accounting, management, community management, and billing services (to be distributed).
- F. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- G. Consider the appointment of District Accountant to prepare the 2025 Budget.

V. LEGAL MATTERS

- A. Discuss and consider adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).

VI. OTHER BUSINESS

- A. Discuss next meeting date (in 2024).

VII. ADJOURNMENT

THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2023.