

RESOLUTION NO. 2023-11-04
SKY RANCH COMMUNITY AUTHORITY BOARD
AMENDING POLICY ON COLORADO OPEN RECORDS ACT REQUESTS

A. On November 13, 2017, Sky Ranch Community Authority Board (the “**CAB**”) adopted Resolution No. 2017-11-10 Regarding Colorado Open Records Act Requests, as amended by that certain First Amendment to Resolution No. 2017-11-10 Regarding Colorado Open Records Act Requests adopted by the CAB on June 11, 2021 (collectively, the “**Resolution**”), in which the CAB adopted a policy related to Colorado Open Records Act Requests (the “**Policy**”).

B. In 2023, the Colorado General Assembly enacted Senate Bill 23-286, which provided for certain changes in the law related to Colorado Open Records Act Requests

C. The CAB desires to amend the Policy due to the legislative changes set forth in Senate Bill 23-286.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Sky Ranch Community Authority Board, Arapahoe County, Colorado:

1. Defined Terms. Capitalized terms used but not otherwise defined herein shall have the meaning ascribed to them in the Resolution.

2. Amendments to Policy. The Policy is hereby amended as follows:

(a) Amendment to Section 3 of the Resolution. Section 3 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“3. Within the period specified in Section 24-72-203(3)(a), C.R.S., as amended from time to time, the Official Custodian shall notify the record requester that a copy of the record is available, but will only be sent to the requester once the custodian either receives payment or makes arrangements for receiving payment for all costs associated with records transmission and for all other fees lawfully allowed, unless recovery of all or any portion of such costs or fees has been waived by the Official Custodian, or where prohibited or limited by law. Upon either receiving such payment or making arrangements to receive such payment at a later date, the Official Custodian shall provide the record(s) to the requester as soon as practicable, but no more than three (3) business days after receipt of, or making arrangements to receive, such payment.”

(b) Amendment to Section 5 of the Resolution. Section 5 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“5. The Official Custodian shall not charge a per-page fee for providing records in a digital or electronic format.”

(c) Amendment to Section 7 of the Resolution. Section 7 of the Resolution is hereby deleted in its entirety, and substituted in lieu thereof shall be the following:

“7. All requests for copies or inspection of public records of the CAB shall be submitted to the Official Custodian in writing. Such requests shall be delivered by the Official Custodian to the CAB’s legal counsel for review and legal advice regarding the lawful availability of records requested and related matters, including without limitation, whether to deny inspection or production of certain records or information for reasons set forth in Sections 24-72-204(2) and (3), C.R.S., as amended from time to time. The CAB may, from time to time, designate specific records for which written requests are not required and with respect to which review by legal counsel is not required; i.e., service plans, rules and regulations, minutes, etc. Such designations shall occur in the minutes of the meetings of the CAB.”

3. Except as expressly set forth herein, the Resolution continues to be effective without modification.

[SIGNATURE PAGE FOLLOWS]

[SIGNATURE PAGE TO RESOLUTION NO. 2023-11-04]

RESOLUTION APPROVED AND ADOPTED ON November 10, 2023.

**SKY RANCH COMMUNITY
AUTHORITY BOARD**

By: _____
President

DocuSigned by:
MARK HARDING
B453909D8D64434...

Attest:

Secretary

DocuSigned by:
Scott E. Lehman
2123B2EFD17A4DE...

Certificate Of Completion

Envelope Id: 8A2BD4676C0F4F54AE9FD28E767848A2	Status: Completed
Subject: Complete with DocuSign: Sky Ranch CAB - RESOs Amending CORA Policy & Establishing 2024 Meetings	
Client Name: Sky Ranch CAB	
Client Number: A206873	
Source Envelope:	
Document Pages: 6	Signatures: 4
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
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Time Zone: (UTC-06:00) Central Time (US & Canada)	220 S 6th St Ste 300
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	Cindy.Jenkins@claconnect.com
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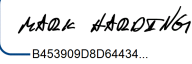
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Signer Events

MARK HARDING
 mharding@purecycwater.com
 President
 Sky Ranch CAB
 Security Level: Email, Account Authentication (None)

Signature


DocuSigned by:

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 Viewed: 12/13/2023 4:13:20 PM
 Signed: 12/13/2023 4:13:41 PM

Electronic Record and Signature Disclosure:
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 ID: 40841848-f94d-4dff-965c-33dbd4307d3d

Scott E Lehman
 selehman@purecycwater.com
 Security Level: Email, Account Authentication (None)

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	12/13/2023 4:15:32 PM
Signing Complete	Security Checked	12/13/2023 4:15:48 PM
Completed	Security Checked	12/13/2023 4:15:48 PM

Payment Events	Status	Timestamps
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